



This Book Belongs to: _____



Production Team:

Sara Sanger – Director
Annette Swidwinski – Assistant Director
Delaney Carnes – Assistant Director
* Sean Mueller – Producer
Shaunna Heber – Assistant Producer
Reilly Kerrigan – Musical Director
Madeline Flynn – Choreographer
Andrew Bowmaster – Lights and Sound Design

**Primary Contact*

EMAIL: cvyouththeatre@hotmail.com

The best way to reach the production team with questions is through email.

CRITICAL DATES!!

Tech Week July 8-13 6PM-10PM

Performance Dates:

Members Night/Full Dress Rehearsal: Wednesday, July 17, 2024

Performance: 7:30PM

Call Time: 6PM

Opening Night: Friday, July 19, 2024

Performance: 7:30PM

Call Time: 6PM

Saturday, July 20, 2024 – 2 performances!!

Performance: 2PM | Call Time: 12:30PM

Performance: 7:30 PM | Call Time: 6PM

Sunday, July 21, 2024

Performance: 2PM

Call Time: 12:30PM

Thursday, July 25, 2024

Performance 7:30PM

Call Time 6PM

Friday, July 26, 2024

Performance 7:30PM

Call Time 6PM

Saturday, July 27, 2024

Performance: 7:30PM

Call Time: 6PM

CHECK OUT OUR MEMBER’S LOUNGE ON OUR WEBSITE!!

The member’s lounge has all the information we wish to share with just our cast members and their families. That is where you will find all your forms, our regularly updated calendar, pre-sale tickets not available to the public and so much more.

Just go to WWW.CVPYOUTHTHEATRE.COM
click on **MEMBER’S LOUNGE**
and enter the **PASSWORD: MeanGirls24**
(Password is case sensitive)

We also accept payments for everything throughout the season through our website!
We urge you to take advantage of our online presence and enjoy the convenience of downloading forms, looking up our schedule and making payments for everything from your application fee to your performance tickets online.

VIP HANDBOOK INDEX

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DEADLINES:

DUE ASAP (no later than May 20th)

- 1. Application Form (includes photo release and bio)
- 2. \$100.00 registration fee. Checks should be payable to *Clarkston Village Players*, cash in an envelope clearly labeled with the cast member's name and Registration Fee written on envelope or (preferred) **online at cypyouththeatre.com/payments**. Registration fees are ***non-refundable***.
- 3. Parents to sign up for Chaperone Duties and other Volunteer Tasks

BY JUNE 21st

PLEASE DOWNLOAD FORMS ONLINE in the Member's Lounge area.

- 6. Program Ads
- 7. Program Cover Contest
- 8. T-Shirt Orders

Pre-Sale Tickets June 1st-June 30th! (*Open to the public July 1st.*)

- 9. Ticket Orders - You can buy your tickets online at cypyouththeatre.com click on Member's Lounge. Tickets will be available for pre-sale in this password protected area on our website from June 1st - June 30th. On July 1st we will have a visible ticket sales menu option on the website and announce our ticket sales to the public.

GENERAL INFORMATION:

This booklet contains instructions and forms that pertain to the production, supervision and play-related items that will be needed during the run of the season.

ATTENDANCE POLICY - Attendance at rehearsals is mandatory for the show to be successful. Your conflict calendar dates have been entered and these absences are excused. Any conflicts submitted now will count as unexcused unless you have a doctor's note. **We allow 2 unexcused absences and then we may have to recast your role.** We never want to do this, that's why we ask for all your conflicts upfront and excuse all that you put on your conflict calendar. Please email cvyouththeatre@hotmail.com within 24 hours of any absences and text Sean (248) 464-0503 or Shaunna (248) 342-4255 if you are running late. **3 tardies of over 15 minutes count as an unexcused absence.** Tech week and performances are *mandatory*.

FORMS AND PAYMENTS - Registration fees are \$100.00 and should be paid on or before the cast member's **first rehearsal after receiving this handbook**. Sibling discount of \$20 for second child in family.

You may pay for anything throughout the production online through the member's lounge. This is the preferred method of payment. **If you have paid online, please check it off along with the online receipt number.**

Turn in all forms & in person payments at the *beginning of rehearsals please so the production team can assist in other production-related tasks during rehearsals. Someone will always be available at the beginning of every rehearsal to take payments/forms or answer any questions you may have.* If you are paying with cash or check, please submit it inside of an envelope. On the envelope, please write your student's name and what form/payment is enclosed in the envelope. All checks should be payable to: Clarkston Village Players.

Cash and check CANNOT be accepted unless it is placed in an envelope with your child's name written on the front. Again, online payments are preferred.

COMMUNICATION - Please provide your email address and check it frequently. Emails will be sent to inform and remind you of production events and any changes in rehearsal times/dates. We will update our Rehearsal calendar, but any last-minute changes are always sent by email. It is very important to read through this booklet and ask questions. Please feel free to contact the production team at cvyouththeatre@hotmail.com if you have any questions or concerns.

Join our 'CVP Youth Theatre' group on the BAND app on your mobile phone to receive rehearsal reminders, see the calendar, and access rehearsal videos and other show documents. Click on the QR code or this link <https://band.us/n/aeac0cA2dcvdy>



REHEARSAL TIMES - Weekday Rehearsals are Mondays, Wednesdays, and Thursdays from **6:30PM to 8:30PM** unless otherwise stated. Saturday Rehearsals (as needed) are from 10AM-12PM unless otherwise stated. Once we start running the show, rehearsals will last until 9:30PM or 10PM and we will notify you in advance.

Parents are responsible for timely transportation to and from the theater. Students must be picked up promptly at the dismissal. Please arrive **5-10 minutes earlier** than the designated time. (*Note: If there is a change in rehearsal times, parents will be notified in advance.*)

PARENT COMMITMENT - Parents **must** share chaperone time at the theater and volunteer during the production as well as attend set strike July 28th.

FUNDRAISING - Clarkston Village Players Youth Theatre is the ONLY non-profit community theatre group for our kids in the Clarkston area! We need the support of our community to keep our program thriving. Most importantly, CVP Youth Theatre awards Donna Ellis/Pete Rose College Scholarships for the Performing Arts every year. All our proceeds go to this fund, and we are always in need of ideas to help raise these funds. We are asking our parent community to help generate some fund-raising opportunities. We also ask that our parent community support our fund-raising efforts. We sell raffle tickets and concessions at the performances. We have dinners out at local restaurants who then give us a portion of their sales for the night. We also sell praise ads for the program and business ads for the program. We accept donations on our website and at our performances. Please let us know if you have any ideas and please sign up to help with our fundraising efforts. The student you see on stage this year just might be a recipient of this college scholarship in the future!

PRIVATE CAST PARTY - There will be a private cast party right after the last show on Saturday, July 27th. We ask each family to donate one item to the party and a sign-up sheet will be posted and an email reminder will be sent. *The Cast party is for cast members and immediately family only. Our theater is too small to accommodate other relatives and guests.*

OPENING NIGHT FUNDRAISER/CAST PARTY – A tradition at CVP Youth Theatre is to have a fundraiser/Opening Night party. *Please read page 11 for information regarding this event.*

WATER BOTTLES - Students are encouraged to bring in their own water bottle; just be sure to label the bottle with the student's name and bring it home after rehearsals. We would also appreciate it if parents donated additional bottled water during rehearsals and performances for the cast.

DROP-OFF/PICK-UP PROCEDURES:

For safety reasons, we are asking that when you enter the parking lot from White Lake Road, you go around the island to the right and come to the front door from the rear of the building. Your passenger side of the car will then be next to the theater. That way, we can keep traffic flow moving and help keep our kids safe. Also, for safety reasons, students are not allowed off the porch until their transportation arrives. **NO ONE SHOULD EVER BE ON OR NEAR THE RAILROAD TRACKS.** Any student found near/on the railroad tracks at ANY time will be dismissed from the production and all monies FORFEITED.

The students must leave by the front door, onto the porch and sign out with the parents on duty before leaving. This pick-up procedure works when the parent's cars are all driving in the same direction and the students can stay safely inside the theater until their ride arrives. At the same time, we can distribute any flyers, notices, etc. This will be part of the chaperoning duties for parents who are chaperoning rehearsals/performances. Parents should arrive at the theater by the designated rehearsal release time and not wait for a phone call from their student. *So, please be on time for pick-up, the parent chaperones want to go home too!* **We do not release a student to anyone other than a parent without written authorization.** Please list any designated driver(s) on the application/emergency notification form. **We do not deviate from this policy.** If something unexpected happens or in the event of an emergency, please send a signed note with your child to rehearsal or call **Sean at (248) 464-0503 or Shaunna (248) 342-4255, and they will give the information to Sara.**

LICENSED STUDENT DRIVERS - Must have parent-signed authorization on the application/emergency form. Student drivers must have written authorization from their parents if they are transporting another student. The passenger must also have written authorization from parents to ride with another student. This written authorization must be given to Sean or Shaunna at the beginning of the rehearsal.

WE DO NOT DEVIATE FROM THIS POLICY!

STUDENT RULES:

1. **Cells phones** must be **turned off** at the beginning of rehearsal. They may not be used for social purposes or texting. Students should understand that cell phones are for emergencies only. Students may check for messages from their parents during breaks only. If your parents must contact you during rehearsal, they should call one of the production team (in emergencies only). **Cell phones may never be turned on in the green room or during performances.** This policy also includes iPads, iPods, and any other electronic device.
2. **Students may not bring friends to rehearsals.** Siblings must be accompanied by a parent.
3. Students must always remain inside the theatre unless accompanied by parent chaperone. **ANY STUDENT FOUND OUTSIDE IN THE PARKING LOT OR NEAR THE RAILROAD TRACKS WILL BE IMMEDIATELY DISMISSED AND FEE FORFEITED.**
4. **Certain parts of the theater are off limits for safety reasons:** light room, prop rooms, costume attic and tool areas. The Green Room will not be used until the final weeks of rehearsal and during performances.
5. **No candy, gum, or food will be allowed in the theater or backstage.** Water bottles are acceptable. Please make sure your water bottle is labeled with your name. Students are encouraged to bring their own water bottles/canteen that they can re-fill as needed.
6. *Every* cast member must clean-up, pick-up, and be responsible for their own items. ***Every student must sign up for 1 Green Room/lobby/theater clean up duty during performances.*** A sign-up sheet will be posted during tech week. Restrooms, lobby, auditorium, & Green Room areas must be always kept neat.
7. Adults will be always supervising. Students must pay attention and be respectful and polite to our adult chaperones. It is VERY IMPORTANT that you remain quiet backstage and in the green room, especially during a performance. The audience can hear you if you talk backstage and out in the lobby while waiting for your cues. Loud talking and laughing in the Green Room can also be heard by the audience. Also, if you are talking, you are not listening, and actors have missed cues because of this problem. No talking at all when you are in the wings backstage.
8. During rehearsals, students must sit quietly in auditorium until their turn on stage, unless they have been asked to rehearse in a small group by one of the directors.
9. **THE SCRIPT IS A RENTAL AND MUST BE RETURNED TO THE DIRECTOR OR PRODUCER BEFORE SET STRIKE JULY 28!** YOU MAY NOT highlight or make notes in it except in pencil, and all notes must be erased before you turn it back in. Bring your script to all rehearsals. Also bring a pencil to every rehearsal. Extra scripts if you lose yours are \$50 each with shipping.

10. **Please be courteous and be on time for rehearsals** - We know that some of you rely on parents getting home from work to get to the theater. Please do your part by being ready and on time so we can start rehearsals. As we get closer to opening night, our rehearsal end times will run a little later. We will send out emails/texts to notify you of any rehearsal time changes.
11. **Please read the drop-off/pick-up procedure information.** We cannot allow you to leave with anyone except your designated drivers unless you have prior authorization to do so from your parents for safety reasons.
12. **Shoes/Apparel at rehearsals.** Dress comfortably and ready to move, dance and have fun. Tennis shoes, jazz shoes and character shoes are all great shoe choices. We ask that you not wear flip flops or sandals of any kind to rehearsals. It's very hard to dance in flip flops and sandals so **please, NO flip flops or sandals.**
13. **COSTUMES** – It is your responsibility to keep your costume(s) clean, off the floor, in their garment bags, and in their correct place always. It is helpful to have a satchel, backpack, bin or bag to keep your items together and all in one place during tech and performances. **Please don't ever touch anyone else's costumes, props or accessories.** We may be renting costumes and/or borrowing from other theaters. All costumes must be handed in in the same condition as they were handed out. We've never had an issue with this, but if any damage occurs or any pieces of your costume are missing, we may need to assess fees for those items. We ask that everything stay in the Green Room and never leave the theater to help aid in keeping everything together, clean and in excellent condition.
14. **PROPS** – Please **do not touch** the prop table unless you are getting your prop before going on stage or returning your prop after you exit the stage. Do not play with items on the prop table. Do not take any prop off the prop table. It is essential that the prop table is left exactly as the prop manager and stage manager leaves it. You do not want to be rushing to the stage on your cue, only to find that your prop is not where it is supposed to be. Likewise, you are responsible for returning your props exactly where they need to be after you use them on stage.
15. **RESPECT** – Most important is our expectation, for all those involved, to respect one another's ability. Respect your fellow actors, your directors, choreographer, and stage managers. Respect the adults who volunteer their time. Respect the props, costumes, the building, and property. Respect to others demonstrates self-respect. You should also be given respect in return. If you are having problems with anyone, please see Sean right away. We want everyone to have a fun and educational experience.

Everyone is important to the play and love of theater is what brings everyone together. Above all else, have fun, learn, and support and encourage each other!

PARENTAL VOLUNTEER INFORMATION:

CVP Youth Theatre is a volunteer-based organization. Directors, Producers, Stage Managers, etc. are all volunteers.

We also depend greatly on parent volunteers to assist; they are the backbone of our program and volunteering is a lot of fun! With our program you get to see a production from set build to set strike in a way most programs do not allow. This is also how we keep the production fee so low.

Mandatory for each family: We require that each family SIGN UP FOR 2 CHAPERONE DUTIES.

1. Chaperone ONE regular rehearsal (coordinate with your child's schedule)
2. Chaperone in the Green Room during ONE performance or Concessions & 50/50 Raffle

Additional requirements include:

3. Volunteering for one production duty such as hair/makeup, concessions etc. as listed below. No experience is necessary!
4. One parent or family member must attend **set strike on Sunday, July 28th at 9:30AM** to help strike down the set and clean the theater. Also, each family is asked to contribute an item for the cast party which follows right after the last show. SIGN-UP sheets will be posted for chaperone duties on the Member's Lounge under "Parent Volunteers".

E-mails will be sent out regarding the fundraising events and a sign-up list for the cast party will be posted closer towards the end of production. On pages 8 & 9, there are the list of duties for chaperones and production committees that you can sign up for and a slight description of duties involved. Thank you in advance for helping. The play could not go on without our parent volunteers!

CAST PARTY SET UP & CLEAN-UP – All parents generally help set-up for the cast party after the audience leaves from final show by getting tables set up with tablecloths, setting out food, having one parent go get the pizza that will be ordered or be ready outside if pizza can be delivered. After the party, all parents and cast members generally help with clean-up by taking down tables, packaging up any leftover foods, throwing away garbage, cleaning/vacuumping carpet, theater, restrooms, lobby etc. **We'll need help from all our parents!**

CHAPERONE DUTIES:

CHAPERONE DUTIES: Each family must sign up for at least TWO chaperone duties. One time during the regular rehearsals and one time during a performance (*this includes Concessions & 50/50 Raffle*). This is a requirement of your student's participation in this production. It might help to check your student's rehearsal schedule and sign up when your student is scheduled for rehearsal.

Duties include:

1. Keeping the cast QUIET backstage and in the green room.
2. Making sure water is available in the lobby/green room for the cast and crew.
3. Make sure all students are in their places and are accounted for. Students are not allowed outside without adult supervision and are NEVER ALLOWED ON OR NEAR THE RAILROAD TRACKS.
4. Chaperones also help backstage and in the Green Room as needed.
5. Also, it is the duty of the chaperones to "check out" each student at the end of the night. A cast roster will be provided, and you must make sure each student goes home with their designated driver. Please read the pick-up/drop off procedure information.

PARENT VOLUNTEER - DETAILS OF PRODUCTION COMMITTEES:

IN ADDITION TO CHAPERONE DUTIES, PLEASE SIGN UP FOR AT LEAST ONE OF THE PRODUCTION COMMITTEES LISTED BELOW:

COSTUMES – Assist with duties such as measuring actors for size, sourcing costumes from CVP & CVP Youth Theatre as well as requesting costumes from other theaters. Help pick up costumes from other theaters if needed, or create costumes as needed. Mend, clean, iron costumes if required. Assign costumes to each actor. Help organize and keep track of costumes. After the show run, help get costumes back to where they came from. Many of the cast may be able to wear their own clothes for the show.

PROPS – Assist the prop chair with gathering of and/or creation of props. Help organize and keep track of props and help prop chair as needed. After the show runs, make sure props are returned.

HAIR/MAKE-UP – Help the actors get ready before each performance and assist with their hair and make-up per director's instruction. You will work backstage before the performance, but you will be finished in time to be an audience member too!

THEATRE DECORATING – Decorate the auditorium and lobby to reflect the theme of the play.

CONCESSIONS & 50/50 RAFFLE TICKET SALES – Plan and source concession items (these can include snacks or other souvenir items. Set up concessions in front lobby bar area. Basically, ensure refrigerator is stocked with water and soft drinks, make coffee, and set out the snacks. It must be done before the show begins and restocked before intermission. Keep everything stocked until intermission is over. After intermission, clean up concessions area and count money. Sell 50/50 raffle tickets before show and at intermission. Explain to the audience that profits go to the Donna Ellis/Pete Rose Scholarships. Count money and divide it in half ...one half for the theater and the other half goes to the winning ticket holder. Draw the winning ticket just before intermission is over.

FUNDRAISING – Help organize new and different fundraisers to help support show finances and to go towards our Scholarship fund.

SET CONSTRUCTION – Help build the set for the production. This may consist of 2-3 weekends.

SOCIAL MEDIA/MARKETING – Assist with social media and marketing by taking photos of rehearsals and sharing on social media platforms. Make recommendations for additional marketing and help distribute flyers/posters.

SHOW PROGRAM DESIGN, LAYOUT & PROGRAM ADS – Design and layout the show program, including praise ads, business ads, student and production team bios, etc., as well as sell business ads to community businesses.

PARENTS: PLEASE SELECT ONE OR MORE COMMITTEES, SIGN AND RETURN THIS FORM TO THE CVP PRODUCER OR ASSISTANT PRODUCER.

Parent Volunteering is critical to the success of our program. We keep our participation fee low (\$100 per child) so our program is affordable to all who would like to participate. To that end, we **require families to commit to a minimum of 3 days during the season to volunteer behind the scenes.** Many families love this so much they choose to volunteer more than that, but we absolutely must have every family commit to the following:

- 1. Chaperone 1 rehearsal**
- 2. Chaperone in the green room for 1 dress rehearsal or performance**
- 3. Participate in set strike Sunday July 28th 9am-11am approx.**

We also encourage parents to join a committee. CVP Youth Theatre is a family program rather than just a drop off program. You'll find joining a committee is really fun! Who makes better friends than fellow theatre kid moms and dads ... we just get each other! And as a committee member, you get to see a production from start to finish in a way most other programs do not allow.

Committees: *In order of preference, select 2 committees you would be interested in from the list below, e.g. Put a 1 next to your first choice, and a 2 next to your second choice. If you would be willing to chair a committee, please add a star (*)*

- | | |
|---|---|
| <input type="checkbox"/> Concessions and Raffle Tickets | <input type="checkbox"/> Social Media/Marketing |
| <input type="checkbox"/> Hair and Makeup | <input type="checkbox"/> Theatre Cleaning and Maintenance |
| <input type="checkbox"/> Set Construction or Set Dress | <input type="checkbox"/> Decorating Auditorium & Lobby |
| <input type="checkbox"/> Props | <input type="checkbox"/> Fundraising and Program Ad Sales |
| <input type="checkbox"/> Costumes | <input type="checkbox"/> Opening Night Cast Party |
| <input type="checkbox"/> Program Design/Layout | |

Please list additional special talents or interests you would be willing to share with our theatre program:

By signing below, I agree to the participation fee of \$100 per child if my child is cast in the show, and that I will volunteer to chaperone 1 rehearsal, chaperone in the green room for 1 performance and also be available Sunday July 30th for set strike.

Parent Signature: _____ Date: _____

PROGRAM COVER CONTEST GUIDELINES

All cast members are welcome to submit an original handmade design for our program cover. Deadline for submissions is **Monday June 21st.**

- Design must be on a full sheet of letter sized white paper (11” high by 8.5” wide) and will be reduced to fit on the program cover 5.5” x 4.25”.
- Create your own original design and picture (may not be done on a computer), and include all of the required information (listed below).
- Sign your Artwork!!!! Your first and last name should be included somewhere on the design.

INFORMATION THAT MUST BE INCLUDED:

A. CLARKSON VILLAGE PLAYERS YOUTH THEATRE

B. :

a. **MEAN GIRLS**

Type Size

100%

b. **HIGH SCHOOL VERSION**

50%

c. Book by TINA FEY

Music by JEFF RICHMOND

Lyrics by NELL BENJAMIN

50%

d. Based on the Paramount Pictures Film *Mean Girls*

33.33%

C. PERFORMANCES: (dates may be abbreviated)

Friday, July 19, 2024 @ 7:30PM

Saturday, July 20, 2024 @ 2:00PM & 7:30PM

Sunday, July 21, 2024 @ 2:00PM

Thursday, July 25, 2024 @ 7:30PM

Friday, July 26, 2024 @ 7:30PM

Saturday, July 27, 2024 @ 7:30PM

OPENING NIGHT PARTY!!!!



ALEX'S MARKET AND GRILL
4707 White Lake Rd, Clarkston, MI 48346

CAST MEMBERS!

**AFTER THE SHOW, COME CELEBRATE
OPENING NIGHT WITH YOUR FELLOW CAST
MEMBERS, FAMILY AND FRIENDS!**

FRIDAY, JULY 19th

This is a CVP Youth Theatre Tradition!

This is a fundraising event as well as an Opening Night Celebration. All cast members, families, friends, Grandparents, neighbors and everyone you know.... are invited to join the cast after the opening night performance. Everyone is responsible for their own food and beverage bills. Alex's will be giving us **10%** of all proceeds for our Donna Ellis/Pete Rose Scholarship Fund.

TICKET INFORMATION:

Performance Dates:

Friday, July 19, 2024 @ 7:30PM
Saturday, July 20, 2024 @ 2:00PM
Saturday, July 20, 2024 @ 7:30PM
Sunday, July 21, 2024 @ 2:00PM

Thursday, July 25, 2024 @ 7:30PM
Friday, July 26, 2024 @ 7:30PM
Saturday, July 27, 2024 @ 7:30PM

Ticket Cost: \$20.00 per person

Advanced Tickets can be purchased online from June 1st - June 30th in the Member's Lounge. They will be released to the public on July 1st on the website. Our theatre only seats 59 so our tickets usually sell out. We have general seating (not a bad seat in the house) but we advise everyone (especially bigger parties) to arrive 30 minutes before showtime to ensure your group can sit together.

Due to limited seating, there is **no reserved seating except for those who require wheelchair or handicap seating arrangements.** If you require such arrangements, please reach out to Sean ahead of time to make the arrangements if ordering with cash or check. Online you will be able to designate handicapped seating with your ticket purchase.

Youth Theatre does not use the box office telephone number listed on the Adult Clarkston Village Players website. Please contact Sean for any questions you may have ticket sales must be done in person or online so receipts can be generated in real time.

Praise Ad Order Form

Praise Ads are a wonderful way to surprise your cast member when they receive their program on opening night. The kids get so excited to see the program! Flipping to the praise ads and seeing a special note or a "break a leg" from their parents, siblings, aunts, uncles or grandparents really adds to the excitement of opening night. Praise ads are also a wonderful fundraiser to help show your support for CVP Youth Theatre too. Proceeds help ensure the future of CVP Youth Theatre and also go to the Pete Rose Performing Arts Scholarship Fund.

<p style="text-align: center;">Pick your font:</p> <p style="text-align: center;">This is font one</p> <p style="text-align: center;"><i>This is font two</i></p> <p style="text-align: center;">THIS IS FONT THREE</p> <p style="text-align: center;"><i>This is font four</i></p> <p style="text-align: center;"><i>This is font five</i></p> <p style="text-align: center;">This is font six</p>	<p style="text-align: center;">Pick your artwork:</p> <p style="text-align: center;">(circle up to 2)</p> <p style="text-align: center;">music notes</p> <p style="text-align: center;">stars</p> <p style="text-align: center;">comedy/tragedy masks</p> <p style="text-align: center;">hearts</p> <p style="text-align: center;">stage curtains</p> <p style="text-align: center;">spotlight</p> <p style="text-align: center;">Other _____</p>	<p style="text-align: center;">Pick size of ad:</p> <p style="text-align: center;">(full page shown)</p> <p style="text-align: center;">Business Card</p> <p style="text-align: center;">Sized Ad.....\$15</p> <p style="text-align: center;">1/2 Page Ad.....\$35</p> <p style="text-align: center;">Full Page Ad.....\$50</p> <p style="text-align: center;">Quantity Total _____</p>
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Sample Full Page Ads - Circle one you like and an ad similar in style will be created or feel free to submit your own design to We make sure all praise ads are unique. Full page is 5x8, half page is 5x4 and business card is 5x2.50.



Name of Cast Member: _____

What you would like to say: _____

Favorite quote: _____

Check here if you are supplying photos _____ Please provide in envelope clearly labeled or email digital copies (preferred) to _____.

You may pay with cash, check or credit/debit online at cvpyouththeatre.com/payments. Make checks payable to Clarkston Village Players. Clarkston Village Players is a non-profit charity organization so praise ads are tax deductible.

Business Ad Order Form

Business Ads in CVP Youth Theatre's program are a wonderful way to show your support for CVP Youth Theatre and get your name out locally to around 400 people who are family oriented and have a love and appreciation of the arts!

Proceeds help ensure the future of CVP Youth Theatre and also go to the Pete Rose Performing Arts Scholarship Fund.

If you have an ad fully prepared you can email it to _____ or if you would like us to design one for you we can do that too! Just email us your logo and we'll make something that will stand out for you!



Pick size of ad:

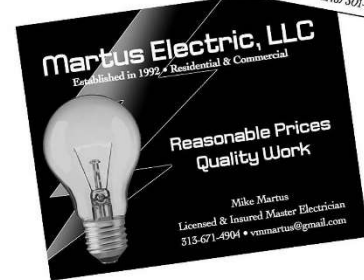
Business Card
 Sized Ad.....\$25

1/2 Page Ad.....\$50

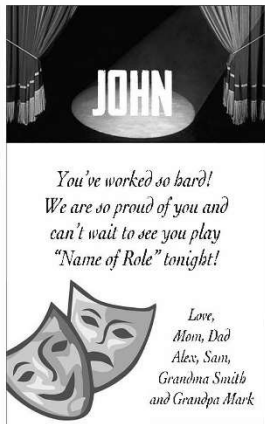
Full Page Ad.....\$100

Sponsorship.....\$300
 Full page ad, Logo on display
 in lobby and special mention
 in the program.

Quantity _____ Total _____



Sample Praise Ads - Your 1/2 page or full page business ad will be on a page with a praise ad so it is sure to be seen! Full page is 5x8, half page is 5x4 and business card is 5x2.50.



Name of Business/Contact Person/Phone Number: _____

What you would like to say: _____

Check here if you are supplying full ad _____ Please email to

You may pay with cash or check or credit/debit card. Make checks payable to Clarkston Village Players. You may pay online at www.cvpouththeatre.com/payments. Thank you so very much for your support! Your business ad is fully tax deductible as a donation to Clarkston Village Players! Visit our website to see what we're all about www.cvpouththeatre.com.

ORDER YOUR *MEAN GIRLS* T-SHIRT TODAY!

All cast members receive a shirt for free but this year we are offering production shirts for sale to everyone as a fundraiser for CVPYT!

Show support for your cast member and for Clarkston Village Players Youth Theatre!
If we reach our fundraising goal, the cast list will be on the back of every shirt!

Please make checks payable to **Clarkston Village Players**. Cash must be in an envelope with the order form. Shirts will be available for pick up at the theatre prior to performance week. You may also pay online at www.cvp youth theatre.com/payments. Clarkston Village Players is a non-profit charity organization so T-shirt purchases are tax deductible.

T SHIRTS ADULT SIZES		
X Small	_____	x \$25 ea. = \$ _____
Small	_____	x \$25 ea = \$ _____
Medium	_____	x \$25 ea = \$ _____
Large	_____	x \$25 ea = \$ _____
XL	_____	x \$30 ea = \$ _____
2 XL	_____	x \$30 ea = \$ _____
3 XL	_____	x \$32 ea = \$ _____



Final Color or Design May Change

PLEASE CIRCLE PAYMENT METHOD

CASH

CHECK

ONLINE

CHK. #: _____

RECPT. #: _____

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

REGISTRATION

_____ CASH
_____ CHECK | CHK# _____
_____ ONLINE
_____ RECPT. #

General Information

Make sure all three pages of your registration form are included. PLEASE PRINT.

Must be turned in with \$100.00 registration fee ASAP! Registration fee may be paid online, please indicate that at the top of this page. Information gathered here is combined with info from your audition form including emergency contact info you listed. If anything from your audition form has changed including address, phone numbers or emergency contacts please list these changes on the back of this form.

NAME: _____

T-SHIRT SIZE: (adult sizes) ____XS ____S ____M ____L ____XL ____ 2XL ____3XL

Designated Driver(s) - for all students who will be transported with adult drivers other than parent/guardian. We must have authorization to release a child to anyone other than the parent.

_____ Name	_____ Relationship	_____ Phone Number
_____ Name	_____ Relationship	_____ Phone Number
_____ Name	_____ Relationship	_____ Phone Number
_____ Parent Signature		_____ Date

STUDENT LICENSED DRIVER (optional for student drivers only)

_____ has my permission to drive to and from rehearsal/performances. I understand that I must give *written* permission ahead of time if my child is to transport someone else. The passenger must also have *written* permission from their parent to ride with my child.

Parent Signature

Date

IS THERE ANYTHING WE SHOULD KNOW ABOUT YOUR CHILD? i.e., special accommodations, allergies? Epi-pens? Etc.

REGISTRATION

(PAGE 2 of 4)

Biography for our program

Tell us about yourself ... this is the information that will be printed in the program.

** Exactly what you write will be printed. **

Please **email your bio** to _____ by **June 1st**.

Please try to keep your bio around 100 words. Here are 2 examples:

Reilly Kerrigan (*Ruth Wintersole*) Reilly will be attending Wayne State University in the fall to pursue her dream of becoming an actress. She is a recent graduate of Clarkston High School where she was in many productions including *Carousel*, *Les Mis*, and *Mary Poppins*. She has also been in *Music Man*, *Big Bad Musical* and *Murder at Crooked House* at CVP Youth Theatre. Reilly has received many awards for choir and performing arts including superior and excellent ratings for District Solo and Ensemble throughout high school and she is a proud alumnus of Detroit Voice. She would like to say thank you to her mom, dad and brother Spencer for always being there to support her!

Kelsey Phillips (*Georgina Bramwell*) Kelsey is a graduate of CHS and will be attending OCC in the fall to start her path towards being a film director or author. She loves writing and has had two original poems published. She also has a passion for a cappella and will miss being a member of Detroit Voice. Kelsey was in *Murder at Crooked House* last summer at Clarkston Village Players Youth Theatre and *Mary Poppins* last fall at Clarkston High School. She also performed as a member of the CHS Children's Theatre and Mime Troupe. She hopes to continue performing throughout college.

What would you like the audience to know about you? Suggested things to include:

- Your Name
- Character in the Show
- Age
- Grade (this fall)
- School you attend
- Family & Pets
- What would you like to do when you grow up?
- What are your special interests and hobbies?
- Favorite vacations, special awards or accomplishments
- Theatre & Performing experience

REGISTRATION

(PAGE 3 of 4)

Liability & Permission to Use Photography

SUBJECT: Clarkston Village Players Youth Theatre

PRODUCTION: *MEAN GIRLS HIGH SCHOOL VERSION 2024*

I, the undersigned, forever release, discharge and waive CVP Youth Theatre, and its staff, officers, directors, agents and volunteers from any and all liability rising from related to, or connected with, any injury, illness, or damage for any reason, caused by, or sustained in the course of any participation in classes, performances, rehearsals, or any other activities conducted by or associated with CVP Youth Theatre.

I hereby attest that this waiver of liability is provided voluntarily upon submission of this form and shall be fully binding upon me, my heirs, next of kin, executor, administrator and/or personal representative.

I hereby agree that CVP Youth Theatre may use such photographs of my child/children with or without my child's (children's) name for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and web content.

- I grant permission for Use of Photography of my child
- I do not grant permission for Use of Photography of my child

I have read and understand the above:

Parent Signature: _____ Date: _____

Parent Printed Name: _____

Child(ren)'s Printed Name: _____

REGISTRATION

(PAGE 4 of 4)

Parent Volunteer Commitment

I have read pages 7 - 9 of the VIP Handbook and understand that for my child to participate I must volunteer for 2 chaperone duties, once to chaperone a regular rehearsal and once to chaperone during a dress rehearsal or performance in the Green Room.

I also will sign up for a production committee and attend set strike on Sunday July 28th at 9:30AM.

I will also make sure my child is at rehearsals, tech week and performances on time and prepared.

I have read and understand the above:

Parent Signature: _____ Date: _____

Parent Printed Name: _____

Child(ren)'s Printed Name: _____